

## **JP3 INFORMATION ON OCCUPATIONAL DRIVER'S LICENSE (ODL)**

The applicant must file the following:

1. A Petition for Occupational Driver's License (ODL). (A form is available at <http://texaslawhelp.org/resource/occupational-drivers-license-in-texas-petition>.)
2. An SR-22 insurance form. Your insurance agent may be able to assist you with this.
3. A letter from the applicant's employer regarding the need to drive. If the applicant is retired, disabled, or on public assistance, a sworn affidavit of status, with proof, may substitute for an employer's letter.
4. A certified copy of the applicant's driving record (**Type AR**-Certified Abstract of Driving Record) from the Texas Department of Public Safety, which may be obtained at [www.txdps.state.tx.us](http://www.txdps.state.tx.us).
5. School schedule (if applicant is a student)
6. A certified copy of the applicant's criminal history. ([www.txdps.state.us](http://www.txdps.state.us))
7. \$46.00 filing fee (**money order only**)

**MAKE AN EXTRA COPY OF ALL THE ABOVE LISTED DOCUMENTS AND BRING THAT COPY WITH YOU WHEN YOU APPEAR. THE EXTRA COPY WILL BE KEPT BY THE COURT.**

After the hearing, **you** will be **required** to file certain items with the Texas Department of Public Safety in reference to your occupational license. Contact DPS at 512-424-2600 or online at [www.txdps.state.tx.us](http://www.txdps.state.tx.us) for information regarding the required items.

An occupational driver's license cannot be issued to drive a commercial motor vehicle.

**Notice:** This procedure can be complicated. It may be beneficial to consult with an attorney to assist you. The Judge and the court staff are prohibited by law to assist you in preparing the application or procedural steps taken after the Judge signs the order.