

**HENDERSON COUNTY JUSTICE COURTS  
UNIFORM TRAFFIC NOTICE**

**REPLY FORM**

**PLEASE PROVIDE THE FOLLOWING INFORMATION:  
SEND A SELF ADDRESSED STAMPED ENVELOPE IF  
REQUESTING A RECEIPT OR DSC INFORMATION.**

Defendant: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Home Telephone: (\_\_\_\_) \_\_\_\_\_  
 E-Mail Address: \_\_\_\_\_  
 Employer: \_\_\_\_\_  
 Work Telephone: (\_\_\_\_) \_\_\_\_\_  
 Driver's License Number: \_\_\_\_\_  
 Citation Number: \_\_\_\_\_  
 Date Issued: \_\_\_\_\_

**FINE SCHEDULE**

OFFENSE	AMOUNT DUE
Speeding over the limit:	1 - 5 \$185.00
	6 - 10 \$190.00
	11 - 15 \$205.00
	16 - 20 \$225.00
	21 - 24 \$275.00
25 - over \$318.00	
No Driver's License	\$265.00
Expired Drivers License	\$150.00
DWLI Driving While License Invalid/Suspended	\$465.00
No Liability Insurance (1 <sup>st</sup> Time)	\$330.00
No Liability Insurance (2 <sup>nd</sup> Time)	\$605.00
Equipment Violations	\$185.00
No Protective Headgear	\$135.00
Fail to Drive in a Single Lane	\$185.00
Following Too Closely	\$185.00
Open Container	\$330.00
Drove on Wrong Side of Roadway	\$185.00
Backed When Unsafe	\$185.00
Expired Registration/Inspection	\$185.00
Fail to Control Speed & Fail to Yield Right of Way	\$185.00
Traffic Signs, Signals & Markings	\$185.00
Permit Unlicensed Driver to Drive	\$180.00
Unsafe Speed	\$185.00
Possess/Use Radar Jamming Device	\$165.00
Fail to Id	\$330.00
Child Safety Seat Violation - child under 8 yrs.	\$143.00
Seat Belt Violation - over 8yrs and under 17yrs	\$220.00
Seat Belt Violation - 17 yrs. Of age and over	\$168.00

**\* Contact the Court for fine amount if the violation occurred in a construction zone with workers present**

*Disclaimer: This brochure is furnished as a courtesy and may be changed at the discretion of the Court.*

**PAYMENT OF FINE OR REQUEST FOR DRIVING SAFETY COURSE:**

I enter a plea of  
 guilty  
 no contest, waive a jury trial, and enclose fine amount

Defendant's Signature \_\_\_\_\_ Date \_\_\_\_\_

**PLEA OF NOT GUILTY, REQUEST FOR TRIAL**

I enter a plea of not guilty and:  
 waive my right to a jury trial, hereby requesting a trial by the Court  
 request a Jury Trial

Defendant's Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ I understand it is my obligation to furnish the Court with a good mailing address so I can be notified of the Court date accordingly and pending the setting of this trial if at any time my address changes I agree to notify the Court of said address.

**DRIVING SAFETY COURSE, MOTORCYCLE OPERATOR TRAINING COURSE, OR CHILD SAFETY SEAT COURSE INFORMATION:**

**YOUR REQUEST MUST BE MADE IN WRITING. IF YOUR REQUEST IS MADE IN PERSON, IT MUST BE MADE BY THE APPEARANCE DATE ON YOUR CITATION. IF REQUEST IS MAILED, IT MUST BE POSTMARKED BY THE APPEARANCE DATE ON YOUR CITATION. YOU WILL BE DISQUALIFIED FROM TAKING ONE OF THE ABOVE COURSES IF YOU COMPLETE A COURSE PRIOR TO REQUESTING AND PAYING THE REQUIRED FEE TO THE COURT OR DO NOT REQUEST BY THE APPEARANCE DATE SHOWN ON CITATION. SEND A SELF ADDRESSED STAMPED ENVELOPE WITH YOUR REQUEST**

- I have a valid Texas Driver's License
- I do not have a CDL (commercial driver's license)
- I am not charged with speeding 25 mph or more over the posted speed limit, speeding in a construction zone with worker's present or passing a school bus.
- I have not completed an approved course within the 12 months preceding the date of offense of which I am making this request.
- I have attached proof of Insurance.
- I have enclosed the mandatory State and Administrative fee of \$ 144.00

**THE FOLLOWING AFFIDAVIT MUST BE SIGNED BEFORE A NOTARY PUBLIC.**

I understand that the Court will defer disposition of the Judgment for 90 days to allow me to take an approved course. I understand that I must return to the Court a Certificate of Completion and a certified copy of my Driving Record.

Date \_\_\_\_\_ Defendant's Signature \_\_\_\_\_  
 Sworn to and subscribed before me on: \_\_\_\_\_

\_\_\_\_\_  
 Notary Public in and for the State of Texas Commission Expires \_\_\_\_\_

**JUSTICE OF THE PEACE COURTS  
HENDERSON COUNTY, TEXAS**

**JUDGE RANDY DANIEL  
PRECINCT 1  
100 E. TYLER ST., RM 200B  
ATHENS, TEXAS 75751  
Phone: (903) 677-6373  
Fax: (903) 677-6376**

**JUDGE KEVIN POLLOCK  
PRECINCT 2  
P.O. BOX 43672  
SEVEN POINTS, TEXAS 75143  
Phone: (903) 432-4334  
Fax: (903) 432-2517**

**JUDGE JAMES A. "TONY"  
DUNCAN  
PRECINCT 3  
P.O. BOX 835  
CHANDLER, TEXAS 75758  
Phone: (903) 849-2222  
Fax: (903) 849-6111**

**JUDGE MILTON K. ADAMS  
PRECINCT 4  
P.O. BOX 110  
POYNOR, TEXAS 75782  
Phone: (903) 876-2711  
Fax: (903) 876-2867**

**JUDGE BELINDA BROWNLOW  
PRECINCT 5  
P.O. BOX 885  
MALAKOFF, TEXAS 75148  
Phone: (903) 489-0474  
Fax: (903) 489-1454**

**For office hours or Debit /Credit Card information contact the court listed on your citation.**

**PAYMENT OF FINE OR REQUEST FOR ALTERNATIVE PAYMENT  
OPTIONS: I HEREBY ENTER A PLEA OF:**

- Guilty
- No Contest, waive my right to a jury trial and enclose fine amount
- PLEA OF NOT GUILTY. REQUEST FOR TRIAL**
- Waive my right to a jury trial and hereby request a trial before the Court
- request a Jury Trial

The Courts do not accept telephone calls as an appearance before the Court.

Persons under 17 years:  
Must appear with a parent or legal guardian or proof of marriage.  
Must appear before the Judge; no pleas by mail.

See reverse side for fee schedule and Driving Safety Course information.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Printed Name: \_\_\_\_\_ DL No. \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Cause No. \_\_\_\_\_

(Cause No. for office use only)

**ALTERNATIVE TO PAYMENT OF FINES AND COSTS**

A Defendant who is convicted of a criminal offense punishable by fine only, is entitled to alternative methods of satisfying the judgment against them if they are unable to pay the fine and court cost, in whole or part.

Those alternatives include:

- (1) A payment plan, allowing the Defendant to make payment toward fine and costs in designated intervals.
- (2) The Defendant may perform Community Service in lieu of fine and costs.
- (3) If performing community service imposes an undue hardship, a Defendant who is indigent or who lacks resources to pay, is entitled to a waiver of the fine and costs, in whole or part, after a determination hearing before the Judge.

**IF YOU DO NOT MAKE FINAL DISPOSITION ON YOUR CITATION, YOU ARE SUBJECT TO BEING DENIED RENEWEL OF YOUR DRIVER'S LICENSE BY THE TEXAS DEPARTMENT OF PUBLIC SAFETY.**

You could be eligible to take defensive driving; you must request to take a DSC on or before your court date shown on your citation. In order to request DSC you must make a plea of either "No Contest" or "Guilty" (plea form on reverse side), enclose a copy of your current insurance card, a check or money order in the amount of \$144.00 and return to the Court with a self-addressed stamped envelope.

If you do not have a valid Texas Driver's License, have a CDL, were charged with speeding more than 25 miles over the speed limit, speeding in a construction zone with worker's present, passing a school bus or have taken a DSC in the last 12 months you are NOT eligible to take a defensive driving course.

**Fee Schedule**

OFFENSE	FINE
Speeding 1-5 over	\$165.00
6-10 over	\$170.00
11-15 over	\$185.00
16-20 over	\$205.00
21-24 over	\$285.00
25-over	\$298.00
Expired DL	\$130.00
DWLI / DWLS	\$465.00
No Liability Insurance	\$390.00
No Liability Insurance (Enhanced)	\$605.00
Equipment Violation	\$165.00
Expired Registration/	
Expired Inspection	\$165.00
Fail to Control Speed & Fail to yield right of way	\$165.00
Traffic signs, signals & Markings	\$165.00
Unsafe Speed	\$165.00
Child Safety Seat	\$125.00
Violation - child under 8 yrs	\$200.00
Seat Belt Violation -	
Over 8 yrs under 17 yrs	\$168.00
17 yrs and over	\$265.00
No Driver's License	\$265.00

\*Contact the Court for fine amount if violation occurred in a construction zone with workers present or if offense received is not listed on the above fee schedule.

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